



WHS Science Induction Checklist

Name:		
Person Conducting Induction:	Induction Date:	
Work Health and Safety		
<input type="checkbox"/> Handwashing procedure <input type="checkbox"/> Science Lab hygiene <input type="checkbox"/> Correct material and instrument use techniques <input type="checkbox"/> Storage & use of chemicals <input type="checkbox"/> Housekeeping <input type="checkbox"/> PPE requirements		
Emergency Procedures	First Aid	
<input type="checkbox"/> Exits and route to assembly point <input type="checkbox"/> Site emergency plan <input type="checkbox"/> Location of extinguishers/fire blanket	<input type="checkbox"/> First Aid kit location <input type="checkbox"/> First Aid requirements for the science lab environment	
Use of Equipment		
<input type="checkbox"/> Gas use (on/off) <input type="checkbox"/> Dishwasher use (on/off, use & cleaning)	<input type="checkbox"/> Exhaust Fan use <input type="checkbox"/> Emergency switch locations	
Declaration		
<ul style="list-style-type: none"> I have undertaken the WHS Science Lab Student Induction I agree to comply with all appropriate WHS legislation requirements, codes of practices and the Colleges policies, procedures and guidelines. 		
Name:	Signature:	Date:
PLEASE RETURN COMPLETED FORM TO SCIENCE TEACHER FOR PROCESSING AND FILING THANK YOU		
OFFICE USE ONLY		
FORM RETURNED: DATE: ____ / ____ / ____		SIGNATURE: _____