

HAZARDS SHEET 3 - Controls

Electrical	Noise	Mechanical	Vibration	Gravity (Slips, Trips & Fall)	Hazardous Manual Tasks/Ergonomics	Pressure	Chemicals	Fire	Extreme Temps.	Radiation	Psychosocial	Biological
Test electrical equipment	Selecting equipment with low noise emissions	Ensure all guards are in place	Use equipment for short periods	Repair uneven pavers /concrete	Provide manual handling training	Ensure cylinders are within their inspection date	Decanter chemicals in a fume cupboard where required	Store flammable liquids in a flammable cupboard	Heat- Conduct tasks during cooler times of the day	Sun screen	Conduct Sustaining the Workplace training	PPE
Test RCD's	Use acoustic material to reduce the noise level on plant and equipment	Ensure all plant / equipment is maintained as per the manufacturers recommendations	Wear appropriate PPE	Remove or cover exposed tree roots	Store items at appropriate height for the size and weight of the item	Have all pressure vessels over 10 years inspected by a competent person	Have a spill kit available	Have extinguishers and fire blankets inspected once every 6 months	Provide adequate water, shade, cooling systems	Hats	Conduct Resilience training	Make available hand cleaning liquid
Check equipment before each use	Microphone systems	Ensure operators are aware of the hazards associated with the plant	Job rotation	Apply anti-slip coating to slippery surfaces	Conduct an ergonomic assessment of work stations	Inspect hydraulic hoses and equipment on a regular basis	Store chemicals in the appropriate cupboards	Do not refuel while engine is still operating	Provide appropriate PPE for both extremes	Long sleeve shirts	Have Health and Wellbeing days	Immunisation program
Use appropriate cord covers	Relocate noisy plant to alternative location	Ensure operators are provided with appropriate information, instruction and training	Apply anti-vibration padding to plant and equipment	Wear appropriate foot wear	Ensure adequate lighting	Store all gas cylinders in an appropriate storage facility	Ensure containers are labelled and stored adequately	Refuel in the open.	Cold – Provide appropriate heating systems	Shade when working in the sun for long periods	Allow workers access to counselling	
Use weather proof fittings outdoors	Maintaining mufflers and noise reducing material on plant and equipment	Wear appropriate PPE	Purchase modern equipment with less vibration	Fill in holes	Rotate tasks	Cylinders are secured to prevent falling	Ensure workers are trained in the use of chemicals	Place candles in non-combustible material such as sand in a tray			Adopt a Code of Conduct	
Engaging competent electrical contractors	Hearing protection		Contract the work out to a contractor	Workers provided with training and fall restraint systems	Provide equipment such as trolleys, sack trucks and lifting equipment	Cylinders are protected from vehicle damage/impact	Ensure SDS's are available	Regularly clean candle stands			Appoint Contact Officers	
Ensure electrical equipment meets Australian Standards				Conduct workplace inspections of building and playgrounds	Purchase supplies in smaller quantities eg 5kg bag instead of 20kg		Use appropriate PPE				Have a grievance process	
				Have spill kits available								