



S^tPATRICK'S
Technical College

SACE ■ TRAINING ■ APPRENTICESHIPS

Policies & Procedures 5.3

Case Management

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POLICY

St Patrick's Technical College has a strong commitment to the case management and pastoral care of individual students. The College will provide an environment in which substantial support and resources will be available for both teachers and students.

The case management approach will provide early identification of issues, whether cognitive (for example students lacking some background skills in mathematics) or affective (students who have low levels of self-esteem as learners and may require additional encouragement and/or coaching).

Teachers/case managers will be selected to ensure they have the skills to work effectively with students and are able to address issues as they are identified.

The student's teacher/case manager will be a conduit for other teachers, trainers or employers involved with the student's learning and training program.

GUIDELINES

St Patrick's Technical College will provide students with the necessary support structures they require for success in their South Australian Certificate of Education (SACE) as well as in their VET and St Patrick's Australian School based Apprenticeship (ASbA) training. This will include:

- Individual student learning plans and timetables will be developed and case-managed. The customisation of individual student learning programs will maximise options for completion of the SACE. Recognition for prior learning, including VET learning, will be sought.
- Innovative and flexible methods of delivery will enable students to meet their individual SACE requirements and to successfully engage in an ASbA. On-line learning will be developed for generic and specialised programs offered by the College and other training providers.
- Student interest and aptitude will inform course selection.
- Students' learning programs will be customised to maximise options for completion of the SACE, VET competencies as well as recognition for prior learning.
- On-line learning will be developed over time for generic and specialised programs offered by the College.
- Each student will undertake a program that ensures all compulsory SACE subjects have been completed in Year 11 to maximise their ability to successfully undertake an ASbA as well as achieve their SACE.
- Students will undertake the core Work Health and Safety (WHS) training that is both generic and specific to the industry and trade in which they have a contract of training so that they know what is required to work safely and be safe and, in some industries, be authorised to attend worksites. This will be integrated into the Work Education units that students undertake in their pre-apprenticeship training during Semester 1 of Stage 1. Specific WHS trade-related training will also be integrated into their off- and on-the-job training and in other aspects of their vocational learning program.



- It is the aim of the College to ensure any student needing a “White Card” for work access will receive the necessary training prior to any work related commitment.
- Each student will be allocated a teacher/case manager who will oversee the student’s progress, monitor work placements and act as a mentor for both SACE and VET learning.
- Teachers/case managers will make contact with those employers involved in student work placements informing them about their roles and responsibilities and supporting them to maximise the contribution they make to the student’s development.

RELATED POLICIES

- *5.4 - Duty of Care / Health, Safety and Welfare*
- *5.5 - Anti-harassment and Anti-bullying*
- *5.8 - Child Protection*
- *5.11 - Student Code of Conduct*