



STUDENT INFORMATION

FAMILY NAME

FIRST NAME(S)

ANTICIPATED YEAR TO START

20 YR 11 YR 12

CURRENT YR LVL

DATE OF BIRTH

 / /

GENDER

M F

APPLICATION PROCESS

Please note that the completion of this *Application for Enrolment* does not automatically guarantee a place at St Patrick's Technical College. Applications will only be accepted if this *Application for Enrolment* form is completed, the non-refundable *Application Fee* of **\$30** is paid, relevant supporting documentation (as listed on page 6) is supplied and the *Parent /Guardian Declaration* section is completed and signed. This application will be acknowledged in writing and you and the student applicant will be invited to attend an *Enrolment Interview*. You will be notified of acceptance, or otherwise, in writing as soon as possible following the interview. Enrolment will be confirmed by returning appropriate documentation at that time with an *Enrolment Guarantee Acceptance Fee* of **\$150**. This fee will be credited against the first year's tuition fees.

APPLICATION LODGEMENT

Please return this completed *Application for Enrolment* and supporting documentation in person to the College or mail to:

St Patrick's Technical College
Enrolment Application
PO Box 65
Edinburgh North SA 5113

ENROLMENT ENQUIRIES

College Registrar: Mrs Carol Lee
Telephone: 08 8209 3700
Email: enrolments@stpatstech.sa.edu.au

APPLICATION FEE

A non-refundable *Application Fee* of **\$30** is payable with this *Application for Enrolment*. Please note, this application will not be processed until the *Application Fee* is paid.

APPLICATION FEE PAYMENT (\$30)

Credit Card (please complete details below) Cash (at College Administration ONLY) Cheque or Money order (via mail)

Type of Card Visa Mastercard

Card Number _____ - _____ - _____ - _____ CSC # (on back of card) _____ Expiry Date ____/____

Name on Card _____ Signature _____

OFFICE USE ONLY

Application Received: ____/____/____ Acknowledgement Sent: ____/____/____ Application Fee Receipt #: _____

Birth Certificate Latest School Report Year 9 NAPLAN Report Court Order Special Needs Documentation

Interview Date: ____/____/____ White Card First Aid Certificate

Offer Sent: ____/____/____ Offer Accepted: ____/____/____ Acceptance Fee Receipt #: _____



STUDENT DETAIL

SURNAME

FIRST NAME(S)

RESIDENTIAL ADDRESS

SUBURB

POSTCODE

LOCAL GOVERNMENT / COUNCIL AREA

POSTAL ADDRESS (if different)

SUBURB

POSTCODE

STUDENT MOBILE

STUDENT EMAIL

CURRENT SCHOOL (inc Campus if applicable)

LANGUAGES SPOKEN AT HOME

Main: Other:

COUNTRY OF BIRTH

If born overseas, date of arrival in Australia: / /

VISA INFORMATION (if applicable)

Australian Citizen
 Australian Permanent Resident
 Temporary
 Visa Type:
 Visa Number:
 Date first enrolled in a school in Australia: / /
 Date Granted: / /

SCHOOL CARD RECIPIENT

YES NO

SMITH FAMILY SCHOLARSHIP HOLDER

YES NO

ABORIGINAL OR TORRES STRAIT ISLANDER

YES NO BOTH

CULTURAL BACKGROUND

RELIGION

PRESENT WORSHIP COMMUNITY / PARISH

Application for Enrolment

PROGRAM PREFERENCE

Please indicate in preference order (1 being the first preference) the St Patrick's Technical College program/s in which you would like to enrol. Your preferences will be discussed at the *Enrolment Interview*.

| School of BUILDING & CONSTRUCTION | School of ENGINEERING & TRANSPORT | School of COMMUNITY SERVICES, HOSPITALITY & LIFESTYLE |
|---|--|---|
| CONSTRUCTION | AUTOMOTIVE | FOOD & HOSPITALITY |
| PLUMBING | ELECTROTECHNOLOGY | HAIR & BEAUTY |
| | ENGINEERING | |
| | INFORMATION TECHNOLOGY (SOFTWARE ENGINEERING) | |

SCHOOL-BASED APPRENTICESHIP / TRAINEESHIP (SbAT) INTEREST

Please tick the apprenticeship / traineeship pathways of interest to you. You may tick more than one.

St Patrick's Technical College is able to consider the introduction of new / specialised technical and vocational courses based on demand from applicants and our arrangements with Registered Training Organisations. Your selections will be discussed at interview.

| | | |
|---|---|--|
| <input type="checkbox"/> Carpentry <input type="checkbox"/> Bricklaying <input type="checkbox"/> Painting & Decorating <input type="checkbox"/> Plastering <input type="checkbox"/> Tiling <input type="checkbox"/> Glass & Glazing <input type="checkbox"/> Plumbing <input type="checkbox"/> Gas Fitting <input type="checkbox"/> Roofing <input type="checkbox"/> Floor Finishing <input type="checkbox"/> Civil Construction <input type="checkbox"/> Concreting <input type="checkbox"/> Signwriting <input type="checkbox"/> Furniture / Cabinetmaking <input type="checkbox"/> Other <i>(please specify)</i> | <input type="checkbox"/> Vehicle Mechanic <input type="checkbox"/> Heavy Vehicle (Diesel) Mechanic <input type="checkbox"/> Small Motor Mechanic <input type="checkbox"/> Auto Parts Interpreter <input type="checkbox"/> Auto Electrician <input type="checkbox"/> Vehicle Trimmer <input type="checkbox"/> Auto Paint & Panel <input type="checkbox"/> Engineering - Fabrication <input type="checkbox"/> Engineering - Mechanical <input type="checkbox"/> Electrical Distribution (Powerline) <input type="checkbox"/> Electrician (Domestic) <input type="checkbox"/> Electrical (Industrial) <input type="checkbox"/> Electronics <input type="checkbox"/> Instrumentation <input type="checkbox"/> Air-Cond / Refrigeration Mechanic <input type="checkbox"/> Data / Communications <input type="checkbox"/> Transport & Logistics <input type="checkbox"/> Warehousing <input type="checkbox"/> Fire & Security Systems <input type="checkbox"/> Other <i>(please specify)</i> | <input type="checkbox"/> Baker <input type="checkbox"/> Butcher <input type="checkbox"/> Chef <input type="checkbox"/> Pastry Chef / Patisserie <input type="checkbox"/> Hairdresser <input type="checkbox"/> Beauty Services <input type="checkbox"/> Business / Administration <input type="checkbox"/> Financial Services <input type="checkbox"/> Retail Services <input type="checkbox"/> Aged Care <input type="checkbox"/> Children's Services <input type="checkbox"/> Health Services <input type="checkbox"/> Sport & Recreation <input type="checkbox"/> Event Management <input type="checkbox"/> Tourism <input type="checkbox"/> Hospitality <input type="checkbox"/> Dental Assisting <input type="checkbox"/> Animal Studies <input type="checkbox"/> Fashion Design <input type="checkbox"/> Other <i>(please specify)</i> |
|---|---|--|



STUDENT DETAIL

| MOST RECENT SCHOOL(S) ATTENDED | FROM | TO | YEAR LEVEL COMPLETED |
|--------------------------------|------|-----|----------------------|
| 1 | / / | / / | |
| 2 | / / | / / | |
| 3 | / / | / / | |
| 4 | / / | / / | |
| 5 | / / | / / | |

Do you have any outstanding school fees with another school? YES NO If YES, which school?

FAMILY ASSOCIATION WITH ST PATRICK'S TECHNICAL COLLEGE

Applicant's sibling currently attends Applicant's sibling previously attended Other None

| OTHER CHILDREN IN THE FAMILY | GENDER | DATE OF BIRTH | SCHOOL ATTENDING | YEAR LEVEL |
|------------------------------|---|---------------|------------------|------------|
| | <input type="checkbox"/> M <input type="checkbox"/> F | / / | | |
| | <input type="checkbox"/> M <input type="checkbox"/> F | / / | | |
| | <input type="checkbox"/> M <input type="checkbox"/> F | / / | | |
| | <input type="checkbox"/> M <input type="checkbox"/> F | / / | | |

SPECIAL STUDENT NEEDS & CONSIDERATIONS

This declaration of special needs and considerations will not prejudice the enrolment of the student

| | |
|---|--|
| Does the student have any special achievements or talents? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does the student have any learning problems? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Is the student attending or has the student attended any specialised agencies, special schools, units or centres? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does the student have any medical conditions, special needs or considerations? (e.g. disabilities, special curriculum requirements, impediments, allergies, restrictions on physical activity) | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Has the student been assessed by a specialist service? (e.g. speech pathologist, occupational therapist, psychiatrist, psychologist, audiologist, optometrist or other specialist clinic or service) | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does the student require any special provisions to be made by the College? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does the student have any infectious diseases? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Has the student ever been suspended from school, expelled or refused admission to another school? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Is there any other information that the College should be aware of in order to meet the student's educational needs? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| If you have answered YES to any of the questions above, please provide details below and using attachments as necessary | |

Application for Enrolment

FAMILY DETAIL

| | PARENT 1 / GUARDIAN 1 | PARENT 2 / GUARDIAN 2 |
|---|--|--|
| TITLE (Please tick appropriate box) | <input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> DR | <input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> DR |
| FAMILY NAME | | |
| FIRST NAME | | |
| DATE OF BIRTH | | |
| RELATIONSHIP TO STUDENT (e.g. Father, Mother, Step-Parent, Foster, etc.) | | |
| EMPLOYER | | |
| If not employed, do you receive a Government benefit? | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| TELEPHONE NUMBERS | H <input type="checkbox"/> SILENT | H <input type="checkbox"/> SILENT |
| | W | W |
| | M | M |
| EMAIL ADDRESS | | |
| RESIDENTIAL ADDRESS | #/Street | #/Street |
| | Suburb | Suburb |
| | Postcode | Postcode |
| | Council Area | Council Area |
| POSTAL ADDRESS (if different from above) | PO Box | PO Box |
| | Suburb | Suburb |
| | Postcode | Postcode |
| COUNTRY OF BIRTH | | |
| DATE OF ARRIVAL IN AUSTRALIA (if applicable) | / / | / / |
| CULTURAL BACKGROUND | | |
| MAIN LANGUAGE SPOKEN AT HOME | | |
| RELIGION | | |
| SCHOOL EDUCATION OF PARENT Year 9 = 1; Year 10 = 2; Year 11 = 3; Year 12 = 4 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 |
| NON-SCHOOL EDUCATION OF PARENT Bachelor Degree = 7; Adv Diploma/Diploma = 6; Certificate I-IV = 5; No non-school qualification = 8 | <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 | <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 |
| OCCUPATIONAL GROUP OF PARENT Senior Management = 1; Other Business Manager = 2; Tradesperson, Clerk, Admin, Sales & Service = 3; Machine Operator, Hospitality, Labourer = 4; Not in paid work for last 12 months = 8 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 8 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 8 |
| LIVES WITH STUDENT | <input type="checkbox"/> YES (Full-Time) <input type="checkbox"/> YES (Part-Time) <input type="checkbox"/> NO | <input type="checkbox"/> YES (Full-Time) <input type="checkbox"/> YES (Part-Time) <input type="checkbox"/> NO |
| Family Court or other relevant Court Order (If YES, the College must be provided with a current copy with this <i>Application for Enrolment</i>) | | <input type="checkbox"/> YES <input type="checkbox"/> NO |



MARKETING INFORMATION

Which of the following assisted you when enquiring about enrolment at St Patrick's Technical College? Please tick as many as applicable.

Print advertising in:

- | | | |
|--|---|---|
| <input type="checkbox"/> <i>Messenger</i> newspaper [1] | <input type="checkbox"/> <i>Plains Producer</i> newspaper [5] | <input type="checkbox"/> <i>Sunday Mail</i> [9] |
| <input type="checkbox"/> <i>The Bunyip</i> newspaper [2] | <input type="checkbox"/> <i>Northern Argus</i> newspaper [6] | <input type="checkbox"/> <i>Catholic Schools Guide</i> [10] |
| <input type="checkbox"/> <i>Barossa & Light Herald</i> newspaper [3] | <input type="checkbox"/> <i>Southern Cross</i> newspaper [7] | <input type="checkbox"/> <i>EQUIPD</i> magazine [11] |
| <input type="checkbox"/> <i>The Leader (Angaston)</i> newspaper [4] | <input type="checkbox"/> <i>The Advertiser</i> [8] | <input type="checkbox"/> Other publication (<i>Please specify</i>) [12] |

Other advertising, publicity and referrals:

- | | | |
|--|--|---|
| <input type="checkbox"/> Television advertising [13] | <input type="checkbox"/> On-line advertising [17] | <input type="checkbox"/> Media coverage / story [21] |
| <input type="checkbox"/> Radio advertising [14] | <input type="checkbox"/> Family / Friend recommendation [18] | <input type="checkbox"/> School referral (personal) [22] |
| <input type="checkbox"/> Cinema advertising [15] | <input type="checkbox"/> Shopping centre display [19] | <input type="checkbox"/> School referral (newsletter ad) [23] |
| <input type="checkbox"/> Adelaide Careers Expo (Wayville) [16] | <input type="checkbox"/> Other Careers Expo [20] | <input type="checkbox"/> Church Parish Bulletin [24] |

Have you visited any of the College's Social Media channels?

- | | |
|---|--|
| <input type="checkbox"/> Facebook [25] | <input type="checkbox"/> Twitter [27] |
| <input type="checkbox"/> Instagram [26] | <input type="checkbox"/> You Tube [28] |

Have you attended any of the following College Open Events?

- | | |
|--|---|
| <input type="checkbox"/> Open Day (Term 1) [30] | <input type="checkbox"/> Principal's Tour (am) [33] |
| <input type="checkbox"/> Open Night (Term 2) [31] | <input type="checkbox"/> Principal's Tour (pm) [34] |
| <input type="checkbox"/> National Skills Week [32] | <input type="checkbox"/> Weekday Morning Tour [35] |

Have you visited the College website for course and/or enrolment information?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|------------------------------|-----------------------------|

If you answered YES, how would you rate the information provided on the website?

- | | |
|---|------------------------------------|
| <input type="checkbox"/> Excellent [40] | <input type="checkbox"/> Fair [42] |
| <input type="checkbox"/> Good [41] | <input type="checkbox"/> Poor [43] |

If you answered YES, how would you describe the website's ease of use?

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Easy [45] | <input type="checkbox"/> Fair [47] |
| <input type="checkbox"/> Good [46] | <input type="checkbox"/> Difficult [48] |

Do you subscribe to the College's regular e-News Bulletin (@stpatstech)?

- | | |
|-----------------------------------|-----------------------------|
| <input type="checkbox"/> YES [50] | <input type="checkbox"/> NO |
|-----------------------------------|-----------------------------|

APPLICATION CHECKLIST - REQUIRED DOCUMENTATION

Please attach copies of the following documents to this application:

- student's birth certificate (or extract);
- student's most recent school report and/or reference from previous school and/or employer;
- Year 9 National Assessment Program - Literacy & Numeracy (NAPLAN) Student Report;
- any Court Order or related information (*if applicable*);
- documentation relating to special needs (e.g. reports, action plans, assessments, etc);
- VISA documentation (*if applicable*);
- student's OHS&W *White Card* (*if attained*);
- any First Aid certificate attained.

PRIVACY INFORMATION

1. St Patrick's Technical College respects the privacy of personal and sensitive information regarding your family. St Patrick's Technical College collects personal information, including sensitive information about the student and parent(s) or guardian(s) before and during the course of a student's enrolment at the College. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable St Patrick's Technical College to provide schooling for your child. A copy of St Patrick's Technical College's privacy policy is available from the College website.
2. Some of the information St Patrick's Technical College collects is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child protection laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical information or medical reports about your child from time to time.
5. St Patrick's Technical College from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the delivery of pre-vocational programs and upon commencement of a School-based Apprenticeship or Traineeship. This includes to other Catholic Schools, government departments, Registered Training Organisations South Australian Commission for Catholic Schools, Catholic Education Offices, local parish, medical practitioners and people providing services to the College including specialist visiting Consultants and Advisers from the Catholic Education Offices, sports coaches, volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and other news is published in the College newsletter, and our websites.
7. In situations where parents are separated, it is the policy of St Patrick's Technical College to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interviews upon request. However, the College will abide by any court orders which prevent the release of such information.
8. The College may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
9. In the event of default of payment of fees, the College may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.
10. The College's Privacy Policy sets out how parents, guardians or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the student, or where students have provided information in confidence.
11. The College's Privacy Policy also sets out how you may complain about a breach of privacy and how the College will deal with such a complaint.
12. St Patrick's Technical College from time to time is required to disclose personal and sensitive information in order to comply with the law or to report matters to the relevant persons or authorities.
13. If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child.
14. St Patrick's Technical College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own fundraising purposes without your consent.
15. If you provide St Patrick's Technical College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties.



PARENT / GUARDIAN DECLARATION

1. In enrolling my child at St Patrick's Technical College I/we accept that s/he will be educated in accord with the ethos of a Catholic educational environment.
2. I/we accept that support of school staff and cooperation concerning school activities is essential.
3. I/we accept that we will abide by College policies as amended from time to time.
4. I/we accept that participation in reflection days and industry visits is compulsory.
5. I/we accept that the College reserves the right to suspend or expel a student for serious or continued breaches of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of the College.
6. I/we accept the standards the College sets regarding grooming, uniform and personal presentation.
7. I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the College (except where exemptions/remissions have been sought and granted).
8. I/we give consent for the College to contact, or to provide, any other Catholic school which my child has previously attended, or plans to attend, for the purpose of ascertaining my/our fee paying record.
9. I/we accept that the College does not accept liability for damage or loss of any personal possessions of students and that insurance for students' personal possessions is my/our responsibility.
10. I/we accept responsibility of advising the College of any change in "Contact Details" or major changes in family circumstances.
11. I/we will supply all necessary documentation including doctor's action/medical plan for any medical conditions before my child commences at St Patrick's Technical College, and while my child is enrolled at St Patrick's Technical College.
12. I/we accept and agree to abide by all policies and applicable work practices of employers and relevant Registered Training Organisations (RTOs).
13. I have read, understood, acknowledged and accepted all of the above terms and conditions. By signing below I declare that all of the information provided in this application is, to the best of my knowledge, true.

| | PARENT 1 / GUARDIAN 1 | PARENT 2 / GUARDIAN 2 |
|---|-----------------------|-----------------------|
| NAME/S | | |
| SIGNATURE/S <small>Both parents / guardians to sign where applicable</small> | | |
| DATE | / / | / / |

NOTE: In due course, applicants will be contacted regarding this *Application for Enrolment*. If applicants accept an offer of enrolment, the terms and conditions detailed above constitute those of a formal *Contract of Enrolment*.

In a few words, please state your reasons for choosing St Patrick's Technical College
